

An Autonomous Institution

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Aditya Nagar, ADB Road, Surampalem - 533437, Near Kakinada, E.G.Dt., Ph:99498 76662

Ref: AEC/IQAC/2018-19/MoM/05

### Internal Quality Assurance Cell Minutes of Meeting held on 22/05/2019

Date: 24-05-2019

The Internal Quality Assurance Cell 30<sup>th</sup> meeting held on 22<sup>nd</sup> May, 2019 at 2 PM in the Conference hall, Cotton Bhavan.

## Agenda of the meeting:

- 1. Review of I B. Tech I Sem results.
- 2. Review of FDPs/Seminars/Workshops conducted.+
- 3. Conduction of Academic audit.
- 4. Any other item.

#### Minutes and Resolutions:

- 1. Members reviewed I B. Tech I Semester results. Members congratulated civil department for obtaining 70.15 pass percentage, which is highest in the college.
- 2. IQAC coordinator presented the details of various FDPs/Seminars/Workshops conducted by IQAC towards quality promotion.
- 3. It is resolved to conduct academic audit in the month of June.
- 4. Members resolved to conduct orientation program to sensitize on rules and regulations for the new appointed staff members.

PRINCIPAL
ADITYA ENGMEERING COLLEGE
SURAMPALEM - 533 437

Dr. M. Sreenivasa Reddy Chairman-IQAC Dr. K. V. S. Ramachandra Murthy **IQAC-Coordinator** Dr. V. Sriniyasa Rao Member Dr. S. Rama Sree Member Dr. T. Narendrudu Member Dr. V. Srinivasa Rao Member Member L Dr. R. Giri Prasad Dr. N. Visalakshi Ms. G. Sridevi Member Mr. M. Raja Babu Member Mr. AVBS. Sarma Member Mr. N. Satish Reddy Mr. Gogineni Srinivas Nominee Sri N. Venkata Reddy Nominee Mr. G. Rama Krishna Nominee Mr. K. Diwakar Nominee Mr. P. Sai Sandeep Nominee

Nominee

**IQAC** Coordinator

Ms. B. Amulya

Chairman-IQAC

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Ref: AEC/IQAC/2018-19/MoM/04

## Internal Quality Assurance Cell Minutes of Meeting held on 19/03/2019

Date: 21-03-2019

The Internal Quality Assurance Cell 29<sup>th</sup> meeting held on 19<sup>th</sup> March, 2019 at 2 PM in the Conference hall, Cotton Bhavan.

### Agenda of the meeting:

- 1. Review of Results of II, III and IV B. Tech I Sem.
- 2. Measures to improve placements.
- 3. Review of M. Tech Project works
- 4. Review of IV B. Tech Project works
- 5. Any other item.

#### Minutes and Resolutions:

- 1. The Committee has reviewed
  - the results of II B. Tech I-Semester. Committee congratulated IT department for getting highest pass percentage of 76.67. Also congratulated CSE and Agr. Engineering Departments for getting good results.
  - III B. Tech I Semester Results which were conducted in the month of November, 2018. Committee Congratulated Mining Engineering Department for obtaining 88.16%, which is highest in the college.
  - IV B. Tech I Semester Results which were held in November, 2018. Committee Congratulated Agricultural Engineering Department for obtaining 95.24%. Also congratulated IT Department for getting 94.64%.
- 2. Measures to improve the number of placements of Under Graduate students has been thoroughly discussed.
- 3. Revised Guidelines for M. Tech Project Thesis have been prepared and accepted by the members of the committee. M. Tech Project Proposals have to be submitted / presented before the Departmental Project Review Committee. Based on their recommendations, project will be accepted/ modifications will be given to the PG students. There will be three reviews for the M. Tech project. In the final review, the student will have to submit the draft copy of the Thesis. Every thesis should go through plagiarism check.
- 4. Committee has reviewed the status of IV B. Tech Projects. IQAC has appreciated the hardware projects carried out by students.
- 5. Members congratulated the entire team of ECE department for securing first position at AICTE-ECI-ISTE Chhatra Viswakarma Awards-2019, for the project titled 'smart irrigation system' using Arduino and GSM module'.

Dr. M. Sreenivasa Reddy Chairman-IQAC Dr. K. V. S. Ramachandra Murthy **IQAC-Coordinator** Dr. V. Srinivasa Rao Member - VM Dr. S. Rama Sree Member Dr. T. Narendrudu Member Dr. V. Srinivasa Rao Member Dr. R. Giri Prasad Member 1 Dr. N. Visalakshi Ms. G. Sridevi Member Mr. M. Raja Babu Member Mr. AVBS. Sarma Member Mr. N. Satish Reddy Member Mr. Gogineni Srinivas Nominee Sri N. Venkata Reddy Nominee Mr. G. Rama Krishna Nominee Mr. K. Diwakar Nominee Mr. P. Sai Sandeep Nominee

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Ref: AEC/IQAC/2018-19/MoM/03

### Internal Quality Assurance Cell Minutes of Meeting held on 10/12/2018

Date: 12-12-2018

The Internal Quality Assurance Cell 28<sup>th</sup> meeting held on 10<sup>th</sup> December, 2018 at 2 PM in the Conference Hall, Cotton Bhavan.

### Agenda of the meeting:

- 1. Review of Results of II, III and IV B. Tech II Sem
- 2. Conduct of Makeup classes for slow learners
- 3. Preparation of data for NIRF and AISHE

#### **Minutes and Resolutions:**

- 1. Committee has reviewed
  - II-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated Petroleum Technology Department for obtaining 85.19 pass percentage, which is highest in the college.
  - III-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated IT Department for obtaining 87.00 pass percentage, which is highest in the college.
  - IV-B. Tech, II-Semester Results which were held in May, 2018. Committee Congratulated EEE Department for obtaining 93.08 pass percentage, which is highest in the University.
  - Members have suggested to conduct makeup classes for slow learners from 3.45 PM to 4.30PM.
  - Chairman instructed members to summarize the data required for participation in NIRF and AISHE.

PRINCIPAL

Chairman-IQAC Dr. M. Sreenivasa Reddy **IQAC-Coordinator** Dr. K. V. S. Ramachandra Murthy Dr. V. Srinivasa Rao Member Dr. S. Rama Sree Member Dr. T. Narendrudu Member Dr. V. Srinivasa Rao Member Member & Dr. R. Giri Prasad Member Dr. N. Visalakshi Ms. G. Sridevi Member Mr. M. Raja Babu Member Member Mr. AVBS. Sarma Mr. N. Satish Reddy Member Mr. Gogineni Srinivas Nominee Sri N. Venkata Reddy Nominee ame Krishne Mr. G. Rama Krishna Nominee Mr. K. Diwakar Nominee Nominee Mr. P. Sai Sandeep Nominee Ms. B. Amulya

**IQAC Coordinator** 

Chairman-IQAC



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Ref: AEC/IQAC/2018-19/MoM/02

## Internal Quality Assurance Cell Minutes of Meeting held on 25/10/2018

Date: 26-10-2018

The Internal Quality Assurance Cell 27<sup>th</sup> meeting held on 25<sup>th</sup> October, 2018 at 2 PM in the Conference hall, Cotton Bhavan.

### Agenda of the meeting:

- 1. Review of academics.
- 2. Discussion on incentives for publishing textbooks.
- 3. Promotion of research.
- 4. Review of CO attainment.
- 5. Preparation of AQAR 2018-19.

#### Minutes and Resolutions:

- 1. The academic progress has been reviewed and members expressed satisfaction over the syllabus completion.
- 2. Members recommended to give incentives for publishing text books.
- 3. Members suggested to improve research culture in the college by creating clusters in each department depending on the availability and interest of the faculty to promote inter-disciplinary research.
- Members reviewed the CO attainment for AY 2017-18. Members also suggested
  to comply with the action to be taken proposed by the course coordinators to
  bridge the gap.
- Chairman instructed the members to summarize the data required for submitting AQAR 2018-19.

PRINCIPAL
ADITYA ENGMEERING COLLEGE

SURAMPALEM - 533 437

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**IQAC** Coordinator

Dr. M. Sreenivasa Reddy	Chairman-IQAC Sul
Dr. K. V. S. Ramachandra Murthy	IQAC-Coordinator KVSQVde
Dr. V. Srinivasa Rao	Member - VSM
Dr. S. Rama Sree	Member
Dr. T. Narendrudu	Member - Para
Dr. V. Srinivasa Rao	Member C.P.
Dr. R. Giri Prasad	Member & G
Dr. N. Visalakshi	Member N. Wal.
Ms. G. Sridevi	Member - GA
Mr. M. Raja Babu	Member
Mr. AVBS. Sarma	Member 2
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Sri N. Venkata Reddy	Nominee Whis
Mr. G. Rama Krishna	Nominee Rame Kriehre
Mr. K. Diwakar	Nominee Junk
Mr. P. Sai Sandeep	Nominee Sanders
Ms. B. Amulya	Nominee Amuluo
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Chairman-IQAC





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Ref: AEC/IQAC/2018-19/MoM/01

## Internal Quality Assurance Cell Minutes of Meeting held on 16/07/2018

Date: 18-07-2018

The Internal Quality Assurance Cell 26<sup>th</sup> meeting held on 16<sup>th</sup> July, 2018 at 2 PM in the Conference Hall, Cotton Bhavan.

## Agenda of the meeting:

- Review of IQAC report for the AY 2017-18 and to discuss the conduction of FDPs/Seminars/Workshops.
- 2. Review of Academics and R&D activities
- 3. Review of Students' internships
- 4. Special Training Programs for placements.
- 5. Review of MOOCs Courses through NPTEL-SWAYAM.
- 6. Any other item.

#### **Minutes and Resolutions:**

- Coordinator presented the IQAC report for the AY 2017-18. It is resolved to conduct FDPs/seminars and workshops during the subsequent months.
- 2. The Chairman appreciated for getting good results in Academics. The Chairman reviewed Research and Development activities and suggested organizing of workshops on Cadence and Machine Learning. All the HODs are requested to motivate their department faculty members towards submitting research proposals to funding agencies viz., SERB, AICTE, NCW etc.,
- 3. The Chairman asked all the members to encourage the students to take up internships during the summer and semester gaps and suggested that Placement Officer should contact HR managers of different companies for internships.
- Members resolved to conduct special technical training to third year students for better placements.
- 5. The Chairman motivated all the members about the online courses NPTEL-SWAYAM and suggested all the students and faculty members to take up any one course in each run and obtain the certificate. Further, the Chairman reminded that the Management is also encouraging faculty members by paying the fee required to take up online courses and asked to improve a number of candidates appearing for these examinations.
- 6. Chairman congratulated HODs of EEE, ME, CSE and PT for attaining recognition as research centres by JNTUK.

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Dr. M. Sreenivasa Reddy	Chairman-IQA	AC	Sul
Dr. K. V. S. Ramachandra Murthy	IQAC-Coordi	nator	KUSRYZ
Dr. V. Srinivasa Rao	Member	VIN	
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Dr. T. Narendrudu	Member -	- 10/1.	
Dr. V. Srinivasa Rao	Member	Co s	
Dr. R. Giri Prasad	Member	26+	•
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Ms. G. Sridevi	Member	_	Gr
Mr. M. Raja Babu	Member		
Mr. AVBS. Sarma	Member	18	
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**IQAC** Coordinator

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Chairman-IQAC